



SASKATOON'S  
ARTS & CONVENTION  
CENTRE

**SID BUCKWOLD THEATRE INFORMATION**

35 - 22nd Street East, Saskatoon, SK. S7K 0C8  
Website: www.tcuplace.com

Donna Melnychuk  
Phone: 306-975-1498 Fax: 306-975-7804  
Email: dmelnchuk@tcuplace.com

The following are theatre costs charged to a leasee that will pertain to your show in our facility. These costs are estimates only based on a sold out show.

<b>Theatre</b>	<b>Three Tier Theatre-2003 paying seats and Stage</b> 2027 Seats total less 24 Board Seats = 2003 revenue seats
<b>Seating Layout</b>	Main Floor-1138; Grand Circle-319; Second Balcony-268; Third Balcony-302
<b>Rent</b>	The greater of \$2,200.00 versus 6% gross dollars less GST
<b>Theatre Labour Costs</b>	
Contact	Stage Carpenter - Dwight Lucas - 306-975-7795
House Tech	3 house technicians are required and charged to the client for the time required at \$36.00/ hour/tech, overtime is at 2x
Stage Labour	All IATSE and backstage calls are charged to client. A quote can be provided on stage costs when a detailed technical package is supplied.
Ancillary	Technical Rider Required For Estimate
<b>Front House Staff</b>	\$1,775.00 per show on average (based on a sold out show) Includes duty manager, stage door & front of house personnel. Price will be adjusted with lower attendance
<b>Security</b>	Varies upon requirement.
<b>St. Johns Ambulance</b>	\$125.00 per show
<b>Other Items</b>	
Rehearsal	\$1,100.00 (Other than show day)
Merchandise	25% commission of gross sales after taxes.
Insurance	Acceptable proof of \$2,000,000.00 liability insurance
Deposit	\$2,000.00/per performance. Non-refundable deposit required at time lease is signed.
U.S. Acts	*We are required to withhold 15% for tax purposes unless appropriate documentation is supplied to not do so.
Advertising	*TCU Place can offer assistance in marketing and media buys. We can handle it in pieces or in its entirety. There is a percentage fee charge for this services.



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**Box Office Ticketing: Ticketmaster**

**Box Office Policies**

All ticketing for TCU Place events must be done through our box office.  
All ticketing considerations outlined below must be followed.  
If there is not enough revenue in the box office to cover estimated theatre event costs, then the promoter may be asked to provide the difference 72 hours in advance of the actual performance.

Box Office Locations            TCU Place Box Office, Ticketmaster Box offices  
4 outlets located in Saskatoon  
Plus Prince Albert, North Battleford, Regina, Yorkton and Moose Jaw.

Internet Tickets                    Tickets can also be purchased over the Internet at [www.ticketmaster.ca](http://www.ticketmaster.ca)

**Box Office Pricing**

Set-up Fee                    \$150.00 first show, additional shows are \$100.00 for each show  
GST                            All ticket prices when considered should include GST in the ticket price.  
(On the ticket face the GST will be indicated).

Commission                    5% of gross sales before taxes  
(this rate covers all credit card charges, printing of paid and comp ticket charges)

Facility Fee                    \$1.75 charge added to the ticket price on tickets set at \$15.00 or greater.  
\$1.00 charge added to the ticket price on tickets set lower than \$15.00.  
The facility fee is a house restoration fee paid by the patron for the future capital expenditures to the theatre. The charge is clearly identified as "Facility Fee" on the bottom of the ticket.

Service Charge                The following is our service charge fee structure, based on ticket price, charged to patrons at time of purchase.

<u>Ticket Price</u>	<u>Service Charge</u>
\$5.00 - \$9.99	\$2.75
\$10.00 - \$19.99	\$3.75
\$20.00 - \$29.99	\$4.75
\$30.00 - \$39.99	\$5.75
\$40.00 - \$49.99	\$6.75
\$50.00 - 69.99	\$7.75
Over \$70.00	\$8.50

**Contact Information**

Sales & Marketing	Donna Melnychuk	Director of Sales (306) 975-1498
Box Office	Suzanne Bettschen	Client Services Technician (306) 975-8397
Event Details	Rhonda Chelack	Events Manager (306) 975-7782
Media / Marketing Information	Shelley Kaszefski	Communications (306) 975-3858